

LAURENCE E. CARLSON, JR.

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Work History

ACCUSOURCE, LLC (Principal)

2005 – Present

Accounting, Bookkeeping, Tax Preparation, and Information Technology

Over 25 years of accounting and tax experience, most all in a supervisory or teaching capacity. Excellent project management skills and thorough understanding of professional accounting, bookkeeping and tax practices. Provide accounting, bookkeeping, income tax and other tax preparation, financial analysis and other related services for corporations, CPA firms, Law firms, LLC's, individuals, and nonprofit organizations. Establish and maintain software based accounting systems, including the workflow structure necessary to assure errors and oversights are avoided. Prepare corporate, partnership, estate and personal income tax returns as well as sales and payroll and information returns. Provide payroll processing and setup (including benefit, 401(k), & Section 125 plans) and other business related services. Ability to work and manage remotely.

THE CONNECTICUT WATER COMPANY, CLINTON, CT (outside contractor through Accusource)

2005 – 2010

Accounting and Tax

Continued work at publicly held utility analyzing the general ledger, creating journal entries and creating supporting schedules for various entries of both parent and subsidiary. Validate or correct prior entries and schedules and make adjustments as needed. Create new schedules as requested. Participated with corporate team during the Department of Public Utility Control rate case filings and hearings. Work with tax manager on various projects regarding the income and other various tax returns and filings.

A.R. MAZZOTA, OLD SAYBROOK, CT

Public Utility – (temp position continued as outside contractor through Accusource – see above)

2004 – 2005

Work at publicly held utility analyzing general ledger and preparing journal entries for corporate parent and subsidiaries. Review general ledgers of both parent and subsidiary to validate prior entries and schedules and make adjustments. Create new schedules as requested. Assist with preparation of corporate income tax returns.

THE WORK BANK, INC., HARTFORD, CT

Production, Packaging, and Fulfillment Services

1989 – 2003 (organization closed)

Controller - Responsible to manage and maintain all financial and accounting functions for the corporation, including establishing the networked computerized accounting system. Duties included internal and external reporting, together with all Federal and state filings (tax and information returns), cost accounting and profit & loss analysis, cash flow projections, and management of lines of credit. Managed and maintained payroll and related benefits for 200 employees. As management team member, participated in strategic planning, budgeting and expense forecasting, cash management and investment strategies. Corporate interface with lenders and auditors. Report directly to CEO and Board of Directors.

Information Technology Manager – responsible for oversight and operations of all information systems including computer and computer networking, DSL, company website, e-mail, telephone system, networked copiers and printers.

Education

B.A. - Central Connecticut State University, New Britain, CT

Software proficiency

QuickBooks (both online & desktop versions), AS400, Juris, Sage MIP, Sage Business Works, Creative Solutions, Microsoft Excel, Microsoft Word, Microsoft Access, Microsoft Publisher, Pro Series Tax, Lacerte Tax, Adobe Acrobat Pro